

NORTH AMERICAN SOCIETY FOR SPORT MANAGEMENT

Operating Code for Diversity and Inclusion Committee

I. Name

The name of this Standing Committee shall be the Diversity and Inclusion Committee of the North American Society for Sport Management (NASSM).

II. Purpose

- A. It shall be the purpose of the Diversity and Inclusion Committee to:
1. Act in an advisory capacity to the Governing Board and Executive Director on all matters and issues related to diversity.
 2. Promote diversity and inclusiveness among the general membership through a variety of programs and initiatives.

III. Organization

- A. The Diversity and Inclusion Committee shall be a Standing Committee of NASSM that reports to the Governing Board.
- B. The Diversity and Inclusion Committee shall consist of eight (8) professional members and one (1) student member, with a total of nine (9) members.
- C. A Governing Board officer will serve as ex-officio, non-voting member of the committee to support communication between the committee and the Governing Board.
- D. Except the student member, each professional member shall serve a two-year term, unless they are appointed Chair after their first year. Chairs are elected by the Committee and serve a two-year term in that position.
- E. Member terms shall be staggered such that one half of the membership retires each year.
- F. To replace the professional members, the current Diversity and Inclusion Committee shall solicit nominations from the membership of the organization, which should include a public call to the NASSM membership. The Diversity and Inclusion Committee shall then review, discuss, and select the candidates prior to the meeting at the annual conference. The student member shall be identified and recommended annually by the student board.
- G. In the selection of professional members for the Diversity and Inclusion Committee, efforts shall be made to ensure that the principle of inclusiveness is observed.

I. Conduct of Business

- A. Meetings
1. Meetings/discussions may be conducted by mail, phone, e-mail, video conference, or in person (at the annual conference).
 2. A record of all considerations by the Diversity and Inclusion Committee shall be maintained by the Chair.

II. Annual Report

1. The Chair should prepare a report to the Governing Board twice a year.
2. The Chair shall respond to report-related questions from the membership at the AGM.